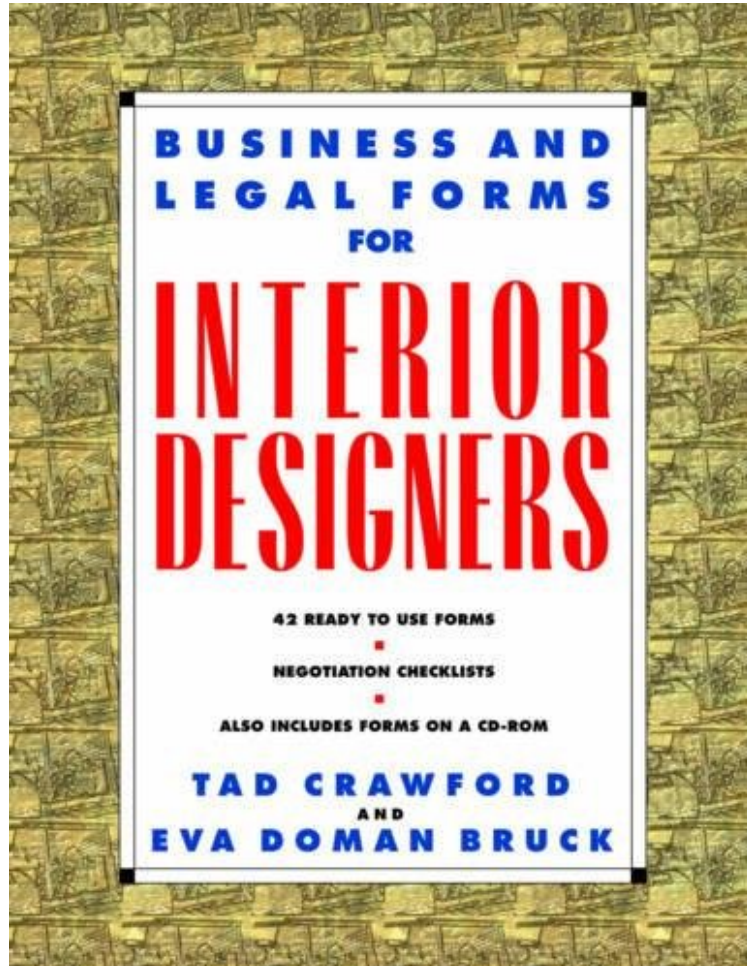


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## Business and Legal Forms for Interior Designers (Business and Legal Forms Series)

*Eva Doman Bruck, Tad Crawford*

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Here you will find forms with step-by-step instructions that can be used as is, or easily tailored to meet a specific business situation. Readers will find a model job master index, product plan and budget, time sheet, contract with frabricator, estimate request form, client status report, commission of artwork contract, nondisclosure agreement, and much more. Also included is a second copy of each form with perforated pages for easy tear-out, as well as an accompanying CD-ROM with electronic copies of all these forms and checklists in both Mac and PC formats.

From Library JournalAttorney Crawford and professional designer Bruck, coauthors of Business and Legal Forms for Graphic Designers, have once again teamed up to present a comprehensive guide to business organization and legalities this time for interior designers. Though chapters cover successful proposals and negotiations as well as business law, the book consists primarily of forms, including those used for budgeting, scheduling, and contracts as well as logs for purchases and estimates. The forms, also found on the accompanying CD-ROM, are arranged chronologically and include extensive instructions on their use. Highly recommended for professional, college, and large interior design collections.Copyright 2002 Cahners Business Information, Inc. A wonderful reference book for every interior designer. -- Lisina Ceresa, Interior Designer, President, Lisina, Inc.Here is a comprehensive handbook about the business of interior design. This guide is a necessity. -- Hugh Hardy, FAIA, Founding Partner, HHPAI am very impressed. If this book existed when I started in business, Id be retired in Florida by now! -- Adam D. Tihany, Architect/DesignerI predict it will become as indispensable for interior designers as their tape measures. -- Karen Fisher, President, Designer PreviewsFrom the PublisherBusiness and Legal Forms for Interior Designers contains all of the essential business and legal forms today's successful interior designers need. Step-by-step instructions, advice on standard contractual provisions, thorough discussion of contractual issues relevant to the industry, and unique negotiation checklists are presented to help interior designers operate with the highest standards of professionalism. All of the forms are included on a CD-ROM to aid in customizing for use in the daily practice of the profession. The forty-two forms include: planning and budgeting schedules estimates purchase orders billing contracts proposals copyright and trademark applications